

IT Advisory Committee Meeting Agenda

Date: 31 January 2025

Time: 2:00 p.m. EST

Location: TTC room 4380 or via Zoom

Attendees: Susan Pearson, Christine Gearig, Sarah Hubbell, Stephanie Hughes-Winfrey, Jeremy Strait, Kelly Digby, Gail Fredericks, Jessica Potter, Rostam Daud, Aaron Snead, Joel Larson, Bill Gould-McElhone, Mark Walters, Jake Arndt, Lena-Marie Cool

1. Welcome and Introductions

- Chairperson's welcome
- Introduction of new members

2. Approval of Minutes from Previous Meeting

- Motion: Nina, 2nd Mark Walters; Approved

3. Committee Updates

- Report from the Chairperson

AS: Physical Router replacement

- Cosmo & Barber School opened – significant IT improvements to the building
- Student Laptop Checkout changes – Limited to 2 weeks, new financial penalties if not returned
- Culinary theater media system upgrade – Recently completed.
- There are now 20 multimodal rooms (13 @ TTC, 7 across the other campuses). No plans to add any more. Will be adding additional screens to rooms, but no plans to add cameras/microphones.
- Currently migrating from Home drives to one drives
- Implementing cloud-based data center
- Moving to 10gbps links between all campuses
- SIEM security system implementation
- Security Camera updates
- Wireless Network Improvements – changed power distribution to allow access points to run at full power
- Chosen First Name (formerly Used Name) system
 1. Currently being piloted by HR (IT had run through it)
 2. Plan is to roll out to employees first to resolve issues before rolling out to students
 3. For class rosters, Canvas class lists, ID lookups, etc. Only Used name will appear, rather than both.

4. Current IT Projects and Initiatives

- Presentation on ongoing projects
 1. Call signal booster install – phase 1 of 3 about to begin. Will cover: Students services, North Edge of building (largest concentration of classrooms), East wing (faculty offices/testing center)
 2. Sharepoint implementation – after OneDrive, allows remote access to onsite fileshare
 3. Redundant Internet Connection – to provide an alternative if our main provider has an issue
 4. Cloud-based data center – To have systems available should TTC go down, can still access systems off campus
 5. AI implementation – what platform to adopt (if any) and what cases can we achieve?
 6. Laptop Cart Upgrade – All are 4 years old, and the batteries do not have a long battery life. (plan is to move cart laptops to a 3 year cycle instead of 4). Newer laptops do not have swappable batteries. Dell no longer offers that as an option. Purchasing an after-market battery voids the warranty.
- Discussion on progress and challenges
 1. SP: What is the plan for additional classrooms with monitors: The list is not very long, and all are currently at TTC. If there are specific rooms to be covered, send to Aaron (asnead@kvcc.edu).
 2. AS: answering: What is “positive” about the change in student laptop loaner program? We are helping students find the resources to purchase the needed technology. With the implementation of software that will lock the laptops when overdue, the return rate has been higher. Previously there was a high rate of computers never coming back.
 3. CG: Is interest in having additional screens in the computer classrooms. AS, said to contact him outside the meeting.
 4. J: Will MFA go away? AS: No, we need to have it.
 5. JS: Could student loaners for Animation/Adobe products be made available? The current ones aren’t powerful enough to run the software. (this semester there are ~12 using checkout laptops). Maybe not all loaners being able to run it, but “special” more powerful ones for this purpose.

5. New Business

- New IT initiatives
- Discussion on emerging technologies and trends
 1. SH: Is IT considering a system for managing IT certificates to renew and manage them before they expire.

6. Open Forum (10 minutes)

- The group agreed that this format works.

7. Next Meeting Date and Adjournment (5 minutes)

- Confirm next meeting date and time

1. Aaron will send out some tentative dates for October.
- Adjournment